



**JCCGV PRESCHOOL  
PARENT AGREEMENT**

The following conditions apply and are agreed with respect to Shalom Aleph Preschool, Shabbat Shalom Preschool and Shalom Bet Preschool at the Jewish Community Centre of Greater Vancouver ("JCCGV, JCC, centre"). As a parent of a child/ren that is/are enrolled at the JCCGV Preschool, I accept and agree to the following:

- Board of Directors**
- President**  
Alex Cristall
- Immed. Past President**  
Alvin Wasserman
- VP Administration**  
Brett Sandler
- VP Development**  
Barry Glotman
- VP Leadership Development**  
Esther Chetner
- VP Membership**  
Lloyd Baron
- Treasurer**  
Zev Shafran
- Secretary**  
Melanie Samuels
- Exec. Members At Large**  
Sol Casseres  
Arnon Dachner  
Michelle Pollock  
Nancy Stern
- Directors**  
Norman Archeck  
Gary Averbach\*  
Noah Cantor  
Leslie Cohen  
Hillary Cooper  
Gabor Elias\*  
Alan Farber\*  
Ellen Flanders  
Daniel Frankel  
Tamara Frankel  
Larry Garfinkel  
Orli Glassman  
Jeffrey Goldberg  
Shannon Gorski  
Debbie Jacobson  
Howard Kallner  
Razi Mizrahi  
Phyllis Moscovich\*  
Daniel Porte  
Sam Rothstein\*  
Arnold Silber\*  
Joseph Stern  
Marni Tritt  
Anita Winestock\*  
Rebecca Winestock  
Pamela Wolfman  
Robyn Wosk-Peter
- \*Life Directors
- Board of Governors**  
Gary Averbach, Chair
- Executive Director**  
Rick Nelson
- Assistant Executive Director**  
Eldad Goldfarb

**A. Financial**

1. That my child/ren's preschool fees shall be paid according to the Preschool Registration, Withdrawal and Cancellation Form. Failure to keep payments up to date may result in late payment fee of \$15.00 per month will be levied.
2. That failure to pay preschool fees may result in notice by the JCCGV of withdrawal of preschool services. If outstanding fees have not been paid, and if a payment schedule has not been agreed to, I understand and agree that my account may be turned over to a Collection Agency.
3. If I cancel, the deposit is not refundable or transferable to other programs or persons. In the event that parents wish to withdraw their child/ren from the program, 60 days written or email notice is required, by the 1<sup>st</sup> of any given month. There will be no "pro-rates". Only after receiving the written or emailed notice will the JCCGV refund any remaining funds, which will be calculated from the end of the 60 day notice period. All funds will be forfeited if withdrawal is after March 1<sup>st</sup> of the current school year.
4. That a full month's fees must be paid for any part of a month when a child/ren of mine is away from the centre for illness or vacation.
5. Official receipts for preschool fees will be given upon request.

**B. Health**

6. That I have read the "Health Policies & Procedures" in the parent handbook and agree to follow the stated rules.
7. That I update all health and emergency records for my child/ren.
8. That in order to safeguard the health of all children, the Director has the right to exclude a child from the centre without having to account for the reason(s) therefore.
9. That only medication prescribed by a physician, for which written prescription is provided to the Director in satisfactory form, will be administered to a child by centre staff. I will complete and sign a "Permission to Administer Medication" form whenever requested to do so.

**C. Safety and Well Being of the Child**

10. That I will **sign my child/ren in and out each day**. I will notify centre staff if someone other than those authorized by me is authorized to pick up my child/ren.
11. That I list below ALL persons NOT LEGALLY permitted to pick up my child.

NAME	AGE	RELATIONSHIP
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Copy of Supreme Court Order provided? Yes \_\_\_\_\_ No \_\_\_\_\_

The JCCGV, the Director, or any employee shall not be liable for any accident or injury that may occur to any child/ren while on a field trip, tour or other activity which is organized by the Director or any preschool staff as part of the program of the preschool.

12. That I agree to conform to the hours of operation of the centre and will pay an overtime fee if I exceed the known hours of operation. I agree to pay \$10.00 for the first fifteen minutes or portion thereof, plus \$1.00 per minute thereafter, per child that I am late picking up my child/ren. This amount will be paid to the centre within five days of tardiness. I acknowledge and agree that failure to do so may result in immediate dismissal of child/ren.
13. That I will orient my child/ren to the centre for a minimum of five days prior to his/her full time attendance or at the Director's discretion. I understand and agree that this gradual entry will help my child/ren adjust to the new environment. Late fees also apply to gradual entry hours.

**D. General**

14. That I take an active interest in my child/ren's preschool and participate in parent meetings, centre fund-raising events and general work parties when I can.
15. That I complete for the first day of preschool, and keep updated, the following:
  - (i) Registration & Health Form
  - (ii) Emergency/Field Trip Cards
  - (iii) Child Information Form
  - (iv) Earthquake Information Kit
  - (v) Change of address/phone #'s, work #'s, doctors, etc.
16. The JCCGV Preschools will be closed for the following days:  
Labour Day - Thanksgiving Day – Remembrance Day – Winter Break – Spring Break – Victoria Day, all Jewish High Holidays and 4 Professional Development Days. (Advance notice will be given should there be additional closing days).
17. The JCCGV reserves the right to cancel this Agreement at any time when it is determined by the Director to be in the best interests of the child or the centre.
18. The fees as specified shall remain fixed for one fiscal year except under extenuating circumstances.

**Additional specific regulations of the JCCGV Preschool programs:**

I hereby acknowledge that I have read and understand, and will abide by this agreement and the parent handbook.

All of which is agreed to, with intent to be legally bound by the terms herein contained.

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Either parent's signature is binding)

Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_